

2003 Indiana Election Calendar

Election Administrator's Edition



**Published by the
Indiana Election Division
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This calendar is designed to serve as a comprehensive listing of election-related dates set forth in Indiana statutes. Although the Election Division staff has taken every effort to ensure the accuracy of the information in this publication,

**WHERE YOUR LEGAL RIGHTS ARE INVOLVED,
DO NOT RELY ON THIS CALENDAR.
INSTEAD, REVIEW THE LAW YOURSELF OR CONSULT
YOUR ATTORNEY**

GENERAL RULES ABOUT USING THIS CALENDAR

DATES IN THIS CALENDAR ARE SUBJECT TO CHANGE BY THE 2003 SESSION OF THE INDIANA GENERAL ASSEMBLY

This publication lists election dates from December 2002 through January 2004. The Indiana Code ("IC") citations included in this publication are current as of October 1, 2002.

If an election law specifies a final date for a particular filing, but no final hour of that day, the final hour for filing is **NOON**, prevailing local time (IC 3-5-4-1). Every date appearing in this calendar must be read as having a **noon deadline** for the filing, unless another time is specifically stated. See also IC 3-5-2-24.5 to determine when a "filing" is considered completed.

A legal action required to be taken on a day when **state** offices are closed may be taken on the next following workday (IC 4-1-2-2).

Whenever the election code requires that a legal action be taken at the office of a **circuit court clerk or a political subdivision**, and the **final day for performing the action falls on a day when the office is not open to conduct public business (or the office is open, but it is a state holiday under IC 1-1-9)**, the legal action may be performed on the **next day** that the office is open for public business **OR** if the action to be performed is receiving a **filing**, through noon of the next day that the office is open for public business (IC 3-5-4-1.5).

However, this rule does **not apply** to a legal action that must be taken by an individual or organization which is not a government office or officer for a political subdivision, such as the county chairman of a political party, or a meeting of the county organization of a political party. These legal actions must be taken no later than the date and time specified, even if the deadline falls on a Saturday, Sunday, or other holiday under IC 1-1-9.

A "county voter registration office" refers to a circuit court clerk, a board of registration, the Lake County board of elections and registration, or the Tippecanoe County board of elections and registration (IC 3-5-2-16.2).

Because this calendar was published prior to the November 2002 election, the dates identified herein for the Libertarian Party and their candidates assumes that the Libertarian Party candidate for Secretary of State (and no other minor party candidate or write-in candidate) will receive at least 2%, but no more than 10%, of the vote cast in 2002 for Secretary of State. If this assumption is incorrect, many entries regarding the Libertarian Party and its candidates in 2003 or 2004 must be revised.

* * *

In 2003, Indiana voters will elect individuals to serve in the following offices:

1. City offices, such as mayors, members of a city-county council, members of a city common council and city judges, and
2. Town offices, such as town council members, town clerk-treasurers and town judges, except those town offices elected in a general election year, and
3. The Town of Vernon in Jennings County will elect a mayor and other town officials under a special town charter.

CALENDAR DESIGNATIONS

The following designations are used throughout this publication to indicate the nature of certain filing dates and deadlines:

ABS Indicates dates associated with absentee ballots.

CFA Indicates dates associated with campaign finance.

CAN Indicates dates associated with candidates.

FORMS

Where applicable, following the Indiana Code citation at the end of a calendar entry is a reference to the relevant Indiana state form. For example: Wednesday, January 22, 2003 is the first day an individual may file a declaration of candidacy for primary nomination. The state form for this filing is the CAN-42 form.

Please note that IC 3-5-4-8 provides, in relevant part:

"Except as provided in subsection (e) [which concerns certain voter registration forms]... a person must use the most recent version of the form approved by the [Indiana Election] Commission to comply with [the election law]..."

If you are uncertain whether you have the most recent version of an approved form, contact the Election Division for information.

DECEMBER 2002

Monday, December 2, 2002

VOTER REGISTRATION BEGINS

First day after the general election that an individual may register to vote. (IC 3-7-13-10)

DEADLINE for a county voter registration office to provide list of deceased voters whose registration has been canceled based on the state department of health report to county chairmen, upon request. (Transferred from Saturday, November 30; IC 3-7-28-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, December 1; IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (Transferred from Saturday, November 30; IC 3-7-46-8)

Properly completed voter registration applications that were received after the close of the last registration period must be processed on this date. (IC 3-7-13-12)

First day that a county voter registration office can cancel the registration of a voter who: (1) did not respond to a duplicate voter registration elimination program postcard mailed by the Indiana election division contractor in 2000; and (2) did not vote in the 2000 general election, any 2001 city or town election, the 2002 primary election, or the 2002 general election at the registration address to which the postcard was mailed in 2000. (IC 3-7-38.1-7(a))

First day a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before December 1, 2000. (IC 3-7-27-6)

First day the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration is no longer required to retain campaign finance reports filed in those offices for elections in 1998 and previous years, except for judicial offices. (IC 3-9-4-6)

First day a county election board or the Lake and Tippecanoe County boards of elections and registration is no longer required to retain campaign finance reports filed in those offices by candidates for local judicial offices for elections in 1996 and previous years. (IC 3-9-4-6)

Tuesday, December 3, 2002

DEADLINE, by noon, Indianapolis time, for the governor to prepare a commission for a candidate elected to a state office, a judicial office, or as prosecuting attorney. Immediately upon completion of the commission, the governor shall deliver the commission to the Indiana election division and the division will forward the commission to the elected candidate. (IC 3-12-5-8)

DECEMBER 2002

Thursday, December 5, 2002

DEADLINE for a county voter registration office to cancel the registration of a voter who: (1) did not respond to a duplicate voter registration elimination program postcard mailed by the Indiana election division contractor in 2000; and (2) did not vote in the 2000 general election, any 2001 town election, the 2002 primary election, or the 2002 general election at the registration address to which the postcard was mailed in 2000. (IC 3-7-38.1-7(b))

Monday, December 9, 2002 INDIANA ELECTION ADMINISTRATOR SEMINAR Tuesday, December 10, 2002

Tuesday, December 10, 2002 (continued)

DEADLINE, by noon, Indianapolis time, for the Indiana election division to transmit a commission to each candidate elected to a state office, a judicial office, or as prosecuting attorney at the most recent address furnished by the candidate to the election division. (IC 3-12-5-8)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Sunday, December 15, 2002

Last day that the proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the general election. (IC 3-6-11-7)

Thursday, December 19, 2002

DEADLINE for the state recount commission to complete a recount for a state legislative office. The Indiana election division shall prepare certified statements showing the result and submit one copy of the statement to the candidate who received the most votes and one copy to the presiding officer of the appropriate chamber of the Indiana general assembly. (IC 3-12-11-21)

Friday, December 20, 2002

DEADLINE for a local recount commission to complete a recount for a local office or a school board office. (IC 3-12-6-21.9)

Tuesday, December 24, 2002 WASHINGTON'S BIRTHDAY Wednesday, December 25, 2002 CHRISTMAS DAY Indiana election division closed

Monday, December 30, 2002

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

DECEMBER 2002

Tuesday, December 31, 2002

CFA End of annual campaign finance reporting period and post-election campaign finance reporting periods for 2002. (IC 3-9-5-10)

DEADLINE, for a meeting of the board of county commissioners to be held to determine which incumbent township board members shall hold office for another four year term under Article 15, Section 3 or the Constitution of Indiana when fewer candidates have been nominated for the township board than there are seats on the board to be elected. (IC 3-13-10-6.5)

DEADLINE for a town council in a town which elects all of its town officials in the 2002 general election or elects some town council members to "staggered terms" to determine which incumbent "at large" town council members will serve an additional four year term as "holdover" members under Article 15, Section 3 of the Constitution of the State of Indiana when fewer "at large" members were elected in November 2002 than the number of at large town council seats to be filled. (IC 3-13-9-5.6)

DEADLINE for a town council in a town which elects some town council members to "staggered terms" in 2003 to adopt an ordinance abolishing town legislative body districts. (IC 36-5-2-4.1)

DEADLINE for town council to adopt an ordinance to provide for the election of town council members to "staggered terms" in the 2003 municipal election, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.5; IC 3-10-7-2.5)

DEADLINE for a town council in a town with a population of less than 3,500 to adopt an ordinance to provide for the election of all town officials to three year terms in the 2003 municipal election so that all future town officials will be elected in the general election conducted in 2006 and every four years after that date, if the town is otherwise permitted to do so under state law. (IC 3-10-7-2.7)

DEADLINE for a town council in a town with a population of 3,500 or more, to adopt an ordinance to provide for the election of all town officials to one year terms in the 2003 municipal election so that all future town officials will be elected in the general election conducted in 2004 and every four years after that date, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.6)

DEADLINE for some local government boundary changes, namely: 1) county boundary change; 2) a transfer of territory within Marion County; 3) the merger of municipalities; 4) annexation of a municipality; 5) a disannexation from a municipality; 6) the incorporation of a town; 7) the dissolution of a town; or 8) a township boundary change, to take effect. (IC 36-2-1-2; IC 36-3-2-7; IC 36-4-2-9; IC 36-4-3-19; IC 36-4-3-22; IC 36-5-1-10.1; IC 36-5-1-18; IC 36-5-1.1-9; IC 36-5-1.1-10; IC 36-5-1.1-10.5; IC 36-5-1.1-10.6; IC 36-6-1-3; IC 36-6-1-5; IC 36-6-1-5.5; IC 36-6-1-11)

DEADLINE, if the co-directors of the Indiana election division choose to submit a list of the names and addresses of voters with rural route addresses to the United States Postal Service. (IC 3-7-40-4)

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2002 general election to the county where the person now resides (or to the Indiana election division if the person has moved outside of Indiana). (IC 3-7-43-4)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

JANUARY 2003

Wednesday, January 1, 2003 NEW YEAR'S DAY

Indiana election division closed.

CFA Beginning of 2003 campaign finance reporting periods. (IC 3-9-5-10)

DEADLINE, for a town council in a town with a population of less than 3,500 to adopt an ordinance providing for a town primary. (IC 3-8-5-2(c))

First day of term for an individual elected to the following offices in the 2002 general election: secretary of state, auditor of state, and clerk of the supreme court. (IC 4-5-1-1; 4-7-1-1; 33-15-1-1)

First day of term for an individual elected as county commissioner, county council member, township trustee, township board member, and township assessor elected in the 2002 general election. (IC 36-2-2-3; 36-2-3-3; 36-6-4-2; 36-6-6-2; 36-6-5-1) However, due to the "holdover" section of the Indiana Constitution, some county officeholders in some counties will take office at a later date. (Ind. Const. Art. 15, Sec. 3)

First day of term for individuals elected as judge, prosecuting attorney, clerk of the circuit court or other county office in the 2002 general election. (IC 3-10-2-11; 3-10-2-12; 3-10-2-13; IC 36-2-15-2)

Beginning at noon, first day of term for an individual elected as a town council member in 2002. (IC 36-5-2-3)

Beginning at noon, first day of term for an individual elected as a town clerk-treasurer in 2002. (IC 36-5-6-3)

Beginning at noon, first day of term for an individual elected as a judge of a town court in 2002. (IC 33-10.1-3-1.1)

First day of term for an individual appointed as a member of a county board of voter registration. (IC 3-7-12-10)

Thursday, January 2, 2003

CAN First day for a candidate of the Democratic, Libertarian or Republican Party to file a declaration candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for a town office in a town with a population of less than 3,500 that nominates candidates at town convention and that has not adopted an ordinance providing for a town primary. (Transfer from January 1; IC 3-8-5-10.5; 3-8-5-17) **STATE FORM: CAN-16**

CAN First day a minor party candidate (other than a Libertarian Party candidate) or an independent candidate wishing to be placed on the ballot in a town that elects town offices in 2003 may file a petition of nomination with a county voter registration office for verification of signatures. (Transfer from Wednesday, January 1; IC 3-8-6-10) **STATE FORM: CAN-44**

JANUARY

Monday, January 6, 2003

First day that lever voting machines used in the 2002 general election may be unlocked, unless requested by the Indiana election division. (IC 3-11-12-35)

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 30 days after the co-directors of the Indiana election division receive notice of the violation; and (3) the violation occurs not later than this date (120 days before the municipal primary election). (IC 3-7-11-14)

Monday, January 13, 2003

CFA DEADLINE for the Indiana general assembly to reconvene for the 2003 regular session. Beginning of the "prohibited period" during which an individual who holds a state legislative office or is a candidate for state legislative office, the incumbent or candidate's candidate committee, or a legislative caucus may not solicit or accept campaign contributions or conduct other fundraising activities. (IC 2-2.1-1-2(d); 3-9-2-12)

Tuesday, January 14, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Wednesday, January 15, 2003

CFA DEADLINE, by noon, prevailing local time, for all candidate committees, all legislative caucus committees, and all political action committees to file the **2002 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-10)
STATE FORM: CFA-4

First day a county election board or the Lake and Tippecanoe County boards of elections and registration must furnish absentee ballot applications to all political party central committees in the county. (IC 3-11-4-4)

Monday, January 20, 2003

MARTIN LUTHER KING, JR. DAY
Indiana election division closed

JANUARY

Wednesday, January 22, 2003

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a city office or a town office in a town with a population of at least 3,500 by a major political party at the 2003 municipal primary election. This declaration must be filed in the office of the county election board located in the county seat of the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a town office by a major political party at the 2003 municipal primary election in a town with a population of less than 3,500 that has adopted an ordinance pursuant to IC 3-8-5-2(c) to nominate candidates for town offices at the primary election. The declaration must be filed in the office of the county election board in the county seat located in the county seat of the county that contains the greatest percentage of population of the town. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-42**

CAN First day an individual may file a petition of nomination with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a school board in the 2003 municipal primary election. The declaration must be filed in the office of the county election board in the county seat of the county containing the greatest percentage of population of the school district. (IC 3-8-2-4; IC 20-4-1-26.4) **STATE FORM: CAN-34**

Friday, January 31, 2003

DEADLINE, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to review its campaign finance records to determine if a committee is subject to the administrative dissolution procedure. (IC 3-9-1-12)

DEADLINE, by noon, for each county voter registration office to file with the Indiana election division a report including a statement of the number of voters in each precinct in the county, as of December 31, 2002, any revisions to the county's NVRA implementation plan, and other data prescribed by the division. (IC 3-7-12-28)

DEADLINE for an individual elected to the office of county commissioner, county council member, county assessor, town council member, town clerk-treasurer, or town court judge in the 2002 general election to take and file the individual's oath of office. (IC 5-4-1-1.2)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and had been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

JANUARY

(Friday, January 31, 2003 continued)

DEADLINE for a precinct establishment order to become effective for precincts located wholly or partially within a municipality. (IC 3-11-1.5-25)

FEBRUARY 2003

Wednesday, February 5, 2003

ABS First day for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive absentee ballot applications from voters for the primary election (other than absent uniformed services voters and overseas voters). (IC 3-11-4-3)

CAN First day for an individual to file a declaration of intent to be a write-in candidate for a school board office elected at the primary election. (IC 3-8-2-4; 3-8-2-2.5) **STATE FORM: CAN-13**

DEADLINE for the Indiana election division to complete any voter list maintenance program conducted before the primary election. (IC 3-7-38.2-2)

Monday, February 10, 2003

First day of term for treasurer of state elected in 2002. (Constitution of the State of Indiana, Article 15, Section 3; IC 3-10-2-7)

Tuesday, February 11, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

Monday, February 17, 2003

DEADLINE by noon, for a county voter registration office to submit computerized voter registration data (current as of February 1, 2003) to the Indiana election division. (IC 3-7-26-4; Transferred from Saturday, February 15, 2003.)

Friday, February 21, 2003

CAN **DEADLINE**, by noon, prevailing local time, for a major party candidate to file a declaration of candidacy, or a notice of withdrawal of candidacy, with a county election board or the Lake and Tippecanoe County boards of elections and registration, for a city office or a town office, in a town with a population of at least 3,500, at the 2003 municipal primary election. This declaration must be filed in the office of the county election board located in the county seat of the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42 (Declaration); CAN-43 (Withdrawal)**

FEBRUARY

(Friday, February 21, 2003 continued)

CAN DEADLINE, by noon, prevailing local time, for an individual to file a declaration of candidacy, or a notice of withdrawal of candidacy, with a county election board or the Lake and Tippecanoe County boards of elections and registration for a town office by a major political party at the 2003 municipal primary election in a with a population of less than 3,500 that has that has adopted an ordinance pursuant to IC 3-8-5-2(c) to nominate candidates for town offices at the primary election. The declaration must be filed in the office of the county election board in the county seat located in the county seat of the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-42; CAN-43**

CAN DEADLINE, by noon, prevailing local time, for an individual to file a petition of nomination, or a notice of withdrawal of a petition of nomination, with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a school board in the 2003 municipal primary election. The declaration must be filed in the office of the county election board in the county seat of the county containing the greatest percentage of population of the school district. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-34; CAN-10 (Withdrawal)**

Immediately after the deadline for filing as a candidate for placement on the primary election ballot, each circuit court clerk and the Lake and Tippecanoe County boards of elections and registration shall certify and release to the public a list of candidates of each political party for each office. Each circuit court clerk, and Lake and Tippecanoe County boards of elections and registration shall also release to the public a list of all declarations of candidacy whose validity has been questioned under IC 3-8-1-2. (IC 3-8-2-13; IC 3-8-3-6)

Tuesday, February 25, 2003

First day that the proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-7)

Friday, February 28, 2003

CFA DEADLINE by noon, for a candidate who filed a declaration of candidacy for the primary election to file a campaign finance statement of organization with a county election board or the Lake and Tippecanoe County boards of elections and registration (unless the candidate has already been required to do so after raising or spending more than \$100). (IC 3-9-1-5) Candidates for local office with compensation less than \$5,000 and candidates for school board office are not required to file a statement of organization unless they raise or spend more than \$500. If they raise or spend more than \$500 then they must file a statement of organization within 10 days of meeting that threshold. (IC 3-9-1-5.5; Transferred from Saturday, March 1, 2003) **STATE FORM: CFA-1**

DEADLINE by noon, for filing a statement questioning the validity of a declaration of candidacy with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-14; Transferred from Saturday, March 1, 2003) **STATE FORM: CAN-1**

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

MARCH 2003

Monday, March 3, 2003

CFA DEADLINE, by noon, prevailing local time, for all **regular party committees** to file the **2002 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (Transferred from Saturday, March 1, 2003; IC 3-9-5-10) **STATE FORM: CFA-4**

General election for Mayor, Town Councilmen, Town Marshal and Town Clerk-Treasurer in the Town of Vernon, Jennings County, under authority of special state charter issued under 1816 Indiana Constitution. Polls open at 11:00 a.m. and close at 4:00 p.m. (Local Acts 1851 c.1, s.3 and 5, as amended by Acts 1885, c.42, s.1, and Acts 1895, c.59, s.1)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, March 2, 2003); IC 3-7-28-13; IC 3-7-46-9)

DEADLINE for a county voter registration office to include all original registrations and transfers that occurred in registration period prior to this date in a memoranda to transmit to each major party county chairman (and on request to other chairmen). (Transferred from Sunday, March 2, 2003) (IC 3-7-28-2; IC 3-7-28-3)

DEADLINE for a county voter registration office to send county chairmen a list of deceased persons whose registration has been canceled based on the last quarterly state department of health report. (IC 3-7-28-12)

Wednesday, March 5, 2003

First day for a county voter registration office to transmit memoranda showing all original voter registrations and transfers that occurred during the preceding 48 hours after receiving a request for this memoranda from a major party county chairman or other party chairman. (IC 3-7-28-2; IC 3-7-28-3)

DEADLINE for the Lake County board of elections and registration to notify candidates whose place on the primary election ballot will be determined by the ballot lottery to be conducted by the board of the time and place where the public lottery will be conducted. (IC 3-10-1-18)

Thursday, March 6, 2003

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration with immediate authority to administer voter registration within the county. (IC 3-7-12-5)

Friday, March 7, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; IC 3-11.5-6-1)

MARCH

(Friday, March 7, 2003 continued)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to rescind any previously adopted resolution providing that absentee ballots to be voted before a traveling absentee board are to be initialed by the county election board or board of elections and registration (and not initialed by the traveling board visiting the voter). (IC 3-11-10-27)

DEADLINE, by noon, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate who has filed a declaration of candidacy for the primary election has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6)

ABS DEADLINE for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to estimate the number of absentee ballots required in the county for the primary election. After the estimate is made, the county election board or Lake and Tippecanoe County boards of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; IC 3-11-4-14)

DEADLINE by noon, for a local public question to be certified to the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the primary election ballot. (IC 3-10-9-3)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or independent candidate's chairman. After this date, and until the election, cancellation must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

DEADLINE for a county voter registration office to transmit memoranda to each major party county chairman (and on request to other chairmen) showing all original registrations and transfers that occurred during the part of the registration period ending March 3, 2003. See also the "48 hour" reporting requirement on Wednesday, March 5, 2003. (IC 3-7-28-2; IC 3-7-28-3)

Saturday, March 8, 2003

First day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the poll takers must submit certain information to the college or university. (IC 3-6-11-2.5; IC 3-6-11-2.6)

Monday, March 10, 2003

DEADLINE for the Lake County board of elections and registration to conduct a public lottery to determine the random placement of candidates on the primary election ballot (other than candidates for school board). (Transferred from Saturday, March 8, 2003; IC 3-10-1-18)

Tuesday, March 11, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

MARCH

Thursday, March 13, 2003

DEADLINE for the county election board or Lake and Tippecanoe County boards of elections and registration to determine the validity of a contested declaration of candidacy. (IC 3-8-2-14)

Monday, March 17, 2003

CAN DEADLINE by noon, prevailing local time, for an individual to file a declaration of intent to be a write-in candidate with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a school board office at the 2003 primary election. This declaration must be filed in the office of the election board located in the county seat of the county containing the greatest percentage of population of the school corporation. (IC 3-8-2-2.5; IC 3-8-2-4; IC 20-4-1-26.4) **STATE FORM: CAN-13**

CAN DEADLINE by noon, prevailing local time, for an individual to file a notice of withdrawal of a declaration of intent to be a write-in candidate for the office of school board in the same office where the declaration of intent to be a write-in candidate was previously filed. (IC 3-8-2-7) **STATE FORM: CAN-10**

Last day that a proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-5)

Saturday, March 22, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to deliver primary absentee ballots to the circuit court clerk or Lake County election director. (IC 3-11-4-15)

Thursday, March 27, 2003

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail primary absentee ballots to voters who filed an application with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration no later than Saturday March 22, 2003. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail primary absentee ballots to eligible voters on the same day that the voter's application is received. (IC 3-11-4-18)

Friday, March 28, 2003

DEADLINE by noon, for a county election board or the Lake and Tippecanoe County boards of elections to notify each major party county chairman of the number of absentee voter boards to be appointed in the county. (IC 3-11-10-37)

MARCH

Monday, March 31, 2003

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; IC 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

DEADLINE, for a county voter registration office to obtain a list of the names and addresses of all voters within the county who may have been disfranchised. (IC 3-7-46-8)

APRIL 2003

Friday, April 4, 2003

DEADLINE, by noon for a county chairman to make written recommendations for appointments to absentee voter boards. If a county chairman fails to make a recommendation, then the county election board or the Lake and Tippecanoe County boards of elections and registration may appoint any voter of the county. (IC 3-11-10-37)

Monday, April 7, 2003 VOTER REGISTRATION ENDS

ABS **First day that a voter may vote an absentee primary election ballot** before an absentee voter board in the office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

DEADLINE, at close of business for a county voter registration office, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the county voter registration office. (IC 3-7-13-10; 3-7-13-11)

DEADLINE, at close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to submit an application for voter registration or for a voter to submit an application to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE, for an individual to submit a "mail in" application for voter registration in the county voter registration office, or to have the application postmarked (and later delivered) by the United States Postal Service so that the voter can be registered for the primary election. (IC 3-7-33-4)

DEADLINE, for Secretary of State to request the news media to include a copy of the Voter's Bill of Rights in election coverage or public service announcements. (Transferred from Sunday, April 6, 2003; IC 3-5-8-5)

APRIL

(Monday, April 7, 2003 continued)

DEADLINE, for an individual to return or mail a postcard sent to the voter by the election division as part of the National Change of Address (NCoA) voter list maintenance program requesting confirmation of a change of address within the county. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being allowed to vote. If the voter does not return the postcard and does not vote at the voter's registration address in the 2003 municipal election, 2004 general election, or the 2006 general election, the voter's name will be removed from the voter registration rolls at that address. (IC 3-7-38.2-13(1))

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana election division if the violation occurs after this date and no later than the May 7, 2002 primary election. (IC 3-7-11-14)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to designate at least one special polling place in the county that is accessible to voters with disabilities and elderly voters. (IC 3-11-8-6)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to file a report with the Indiana election division identifying any inaccessible polling place and special designated voting poll. (IC 3-11-8-6) **STATE FORM: IEC-6**

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Last day for a county voter registration office to transmit upon request to each major party county chairman and, on request, to other chairmen, memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3)

Tuesday, April 8, 2003

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed by the county voter registration office after the primary election. (IC 3-7-33-3)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4 as amended by HEA 1101-2002)

APRIL

Friday, April 11, 2003

CFA End of the pre-primary campaign finance reporting period. (IC 3-9-5-6) Report is due April 18, 2003 (see entry below). (IC 3-9-5-7) **STATE FORM: CFA-4**

Saturday, April 12, 2003

CFA First day of the pre-general election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the **pre-primary supplemental campaign finance reporting period**. If a candidate on the 2003 primary ballot receives a contribution of \$1,000 or more on or after this date, the candidate must file a pre-primary supplemental campaign finance report with the county election board, or the Lake and Tippecanoe County boards of elections and registration no later than 48 hours after receiving the contribution. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Monday, April 14, 2003

DEADLINE, for a county voter registration office to receive a "mail in" registration application with a missing or illegible postmark. The application will permit an otherwise qualified voter to vote in the primary. (Transferred from Saturday, April 12, 2003; IC 3-7-33-4)

Tuesday, April 15, 2003

DEADLINE, for a county voter registration office to receive a postcard from an individual **IF** the postcard was part of the National Change of Address (NCoA) voter list maintenance program. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being allowed to vote. (IC 3-7-38.2-13(1))

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the primary election. (IC 3-6-6-10 as amended HEA 1101-2002)

Friday, April 18, 2003 GOOD FRIDAY
Indiana election division closed.

Saturday, April 19, 2003

DEADLINE for counties that use automatic tabulating machines to count ballot cards to publish at least 48 hours notice of the required public test of the machines if the county has scheduled public test of automatic tabulation machines on April 22, 2003, the last day permitted under statute. (IC 3-11-13-22 as amended by HEA 1101-2002)

Monday, April 21, 2003

CFA **DEADLINE**, by noon, prevailing local time, for a candidate's committee with a candidate on the 2003 primary election ballot, all political action committees, and all regular party committees, to file a **pre-primary campaign finance report** with the Indiana Election Division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-4; 3-9-5-7; Transferred from Friday, April 18, 2003) **STATE FORM: CFA-4**

DEADLINE for a county voter registration office to send authorizations to cancel voter registrations to the county voter registration office of the county where a voter formerly resided. (IC 3-7-43-6)

APRIL

Tuesday, April 22, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of the automatic tabulating machines to be used to tabulate ballots voted at the primary election. The public test must ascertain whether the machines will correctly count votes cast in a sample of precincts designated by the board. The sample must include at least one precinct in each election district in which each candidate appears on the ballot. The board must file an **IEC-10 form** certifying the performance of the public test not later than 7 days after the test. **NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.** (IC 3-11-13-22; 3-11-13-23(b))

DEADLINE, by noon, for a person to file a statement questioning the validity of an individual's declaration of intent to be a write-in candidate for school board with the county election board or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-14) **STATE FORM: CAN-1**

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by unanimous vote of the entire board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13, as amended by HEA 1101-2002)

Thursday, April 24, 2003

ABS First day that a confined voter, a voter caring for a confined person at a private residence, or a voter with disabilities whose precinct is not accessible to voters with disabilities to vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25(b)(3))

Saturday, April 26, 2003

ABS Unless a county election board (or a town election board acting under IC 3-10-7) adopts a resolution by the unanimous vote of the board's entire membership stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution, the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-26 and IC 3-11-10-26.5)

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters of each precinct. The list must contain the full name, address, and identification number of each voter. Upon receiving a written request from a major political party county chairman, the county voter registration office must prepare and furnish no more than two (2) copies of the list to the precinct inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-28-4; 3-7-29-1; 3-7-29-2)

DEADLINE, for a county voter registration office to process voter registration applications executed in another county and forwarded to the county of the voter's residence by the other county's voter registration office. (IC 3-7-34-13)

APRIL

(Saturday, April 26, 2003 continued)

DEADLINE, for a county voter registration office to receive an absentee registration application from an absent uniformed services voter or an overseas voter for processing before the primary election. (IC 3-7-36-10)

DEADLINE, for a county voter registration office to receive an application for voter registration from a discharged absent uniformed services voter, whose government movement orders required the voter to move following the close of voter registration for processing before the primary election. This registration procedure also applies to the spouse or dependent of the voter. (IC 3-7-36-11 as amended by HEA 1101-2002)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of candidates and offices to be voted upon at the primary election, including the party designations (if any); names and addresses of candidates; the text of any public question to be placed on the ballot; the date of the primary election; and the hours during which the polls will be open. (IC 3-8-2-19; 5-3-1-2) **STATE FORM: CAN-9**

DEADLINE, for a voter with disabilities to submit an application to a county election board or the Lake and Tippecanoe County boards of elections and registration to be assigned to a special poll. (IC 3-11-8-6(d)(2)) **STATE FORM: CEB-2**

DEADLINE, for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct, including the location of each special voting poll for disabled voters. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, in a county using a ballot card voting system, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate a central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, for the Lake County board of elections and registration to duplicate, distribute, and cause to be posted copies of official sample ballots to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

DEADLINE, in a county having a population of at least 300,000 for the judge of the circuit court to order the county commissioners, the Mayor of Indianapolis or the Lake County boards of elections and registration to provide a suitable room for the canvassing of votes other than a room in the county courthouse. (IC 3-12-4-7)

Monday, April 28, 2003

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter (other than a voter who: (1) is a confined voter or a voter caring for a confined person; and (2) requests that the absentee ballots be delivered to the applicant by an absentee voter board). (IC 3-11-4-3(a)(4))

ABS DEADLINE, by 10 p.m., for the Marion County circuit court clerk to receive a mailed absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available to inspect. (IC 3-6-5-14(b); IC 3-11-3-10)

APRIL

Tuesday, April 29, 2003

CFA DEADLINE, for the Indiana General Assembly to adjourn the 2003 regular session. Adjournment day is the final day of the “prohibited period” during which an individual who holds legislative office or a candidate for legislative office, either the incumbent or candidate’s candidate committee, or a legislative caucus, may not solicit or accept campaign contributions or conduct other fund raising activities. (IC 2-2.1-1-2; IC 3-9-2-12)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to resolve any question concerning the validity of an individual's declaration of intent to be a write-in candidate for school board. (IC 3-8-2-14)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to certify to the Indiana election division that a public test of the automatic tabulating machines to be used to tabulate ballots voted at the primary election has been conducted in conformity with state law if that test was performed on the last day it could be performed on April 22, 2003. (IC 3-11-13-22(a)) **STATE FORM: IEC-10**

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive a certificate of death for a candidate and to order the use of pasters to cover the candidate's name on the ballot, or to order the printing of new ballots. If no certificate of death is received the board may order pasters or new ballots if it unanimously finds good cause to believe that the candidate has died. (IC 3-11-3-29.5(a))

Wednesday, April 30, 2003

DEADLINE for the state chairmen of each major political party to nominate two (2) individuals for appointment by the governor to a seat on the Indiana election commission. (IC 3-6-4.1-4)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2)

DEADLINE for each county sheriff to provide a county voter registration office with a quarterly report of each Indiana resident who has been convicted of a crime and been placed in a county correctional facility. (IC 3-7-46-8)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares list of disfranchised voters. (IC 3-7-46-8)

MAY 2003

Thursday, May 1, 2003

DEADLINE, by noon, if a candidate vacancy is filled, for a county election board or the Lake and Tippecanoe County boards of elections and registration to reprint ballots or print pasters with the successor candidate's name. (IC 3-11-3-29.5(d))

ABS DEADLINE, by 10 p.m. for the Marion County circuit court clerk to receive a hand delivered or facsimile transmitted absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

Friday, May 2, 2003

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a training session for absentee voter board members. (IC 3-11-10-39)

Saturday, May 3, 2003

ABS Unless a county election board (or a town election board acting under IC 3-10-7) adopts a resolution by the unanimous vote of the board's entire membership stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution, the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-26 and IC 3-11-10-26.5)

DEADLINE for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The commissioners, mayor, or board may change a polling place after this date if it is dangerous or impossible to use the designated polling place. (IC 3-11-8-3.2)

First day an inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

Sunday, May 4, 2003

CFA 6 a.m., end of the pre-primary supplemental campaign finance reporting period. Contributions of \$1,000 or more received by a candidate on the primary election ballot after that time must be reported on the committee's pre-general election campaign finance report. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE, in an absentee ballot central count county for the circuit court clerk or the Lake and Tippecanoe County boards of election and registration (if central count) to provide a certificate to inspectors stating the names of the voters whose absentee ballots have been received by the clerk or boards. (IC 3-11.5-4-1)

MAY

Monday, May 5, 2003

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(a)(2))

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

ABS DEADLINE, for a confined voter, a voter caring for a confined person, or a voter with disabilities whose precinct is not accessible to the voter to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in Indiana not more than 30 days before the primary election, to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7) **STATE FORM: VRG-4/12**

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using "lever" voting machines or computerized electronic voting systems, the precinct election board may meet at the polling place to open sample ballot packages and verify that the voting system is correctly labeled, set, adjusted, and in order. (IC 3-11-11-1.8; 3-11-12-22; 3-11-12-23; 3-11-13-6; 3-11-14-14)

Last day, in a county using a ballot card voting system, for the county election board or Lake and Tippecanoe County boards of elections and registration (if applicable) to provide a mandatory training session for inspectors and judges. (IC 3-11-13-4)

DEADLINE for the Indiana election division annual conference for county election officials. (IC 3-6-4.2-14)

TUESDAY, MAY 6, 2003: MUNICIPAL PRIMARY ELECTION DAY(IC 3-10-6-2)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; 3-11-12-24; 3-11-13-27; 3-11-14-16)

In a county using voting (lever) machines, the members of a county election board must be in the election board office from **5 a.m. to 6 p.m.** on primary election day. They must deliver emergency ballots and other supplies if a voting machine malfunctions. (IC 3-11-12-26)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

DEADLINE, by noon, in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration (or their agent) to visit the appropriate post office to accept delivery of absentee ballots. (IC 3-11.5-4-7)

DEADLINE, by noon for certain absent uniform service voters, not previously registered, to register and vote by absentee ballot at the office of the circuit court clerk. (IC 3-7-36-14, as added HEA 1101-2002)

MAY

(Tuesday, May 6, 2003 continued)

If a county is not an absentee ballot central count county, the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. (IC 3-11-10-11)

The appointments of precinct judge, poll clerk, or sheriff expire at NOON if they were appointed to serve in that precinct election office for the first half of election day. The beginning of the term of a precinct election officer appointed to serve for the last part of election day. (IC 3-6-6-10; 3-6-6-11)

DEADLINE, by 3 p.m., in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of election and registration (or their agent) to deliver a certificate to each precinct setting forth the absentee ballots received by noon on election day. (IC 3-11.5-4-8)

In counties which are not absentee ballot central count counties, the county election board must deliver all absentee ballots to the appropriate polling place. The absentee ballots must be delivered in sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in an absentee ballot central count county, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

In counties using a ballot card voting system where votes are tabulated at a central location, all ballot cards must be sealed and delivered to the designated location immediately after the polls are closed and the number of ballot cards verified. (IC 3-12-3-1; 3-12-3-2)

In counties using paper ballots only, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration certification of the vote count and other election materials. (IC 3-12-2.5-5; 3-12-3-10; 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration complete the canvass of the precinct. (IC 3-6-6-37)

DEADLINE, 11 a.m. in a county using "lever" voting machines, for each precinct inspector to return voting machine keys to the county auditor. The auditor must secure the keys and not permit the keys to be taken or the voting machines to be unlocked until July 5, 2003, unless ordered by a court or requested by the Indiana election division. (IC 3-11-12-34; 3-11-12-35)

MAY

(Tuesday, May 6, 2003 continued)

CAN First day that a major political party may fill a candidate vacancy for the municipal election that resulted from no candidate filing for the primary election. (IC 3-13-1-2) **STATE FORMS: CAN-49 (certificate of selection for local office), CAN-47 (call of caucus) and CAN-48 (declaration)**

Effective date for an order adopted on or after March 7, 2003, by the board of commissioners of a county with a population of less than 125,000 to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

Monday, May 12, 2003

DEADLINE by noon for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to furnish each political party county chairman a copy of the certified primary election results canvassed by the county election board or Lake and Tippecanoe County boards of elections and registration. (IC 3-12-4-12)

DEADLINE for the governor to appoint an individual to the Indiana election commission if a state political party chairman has not nominated two individuals for this office. (IC 3-6-4.1-4) (Transferred from Sunday, May 11, 2003)

Tuesday, May 13, 2003

DEADLINE, by noon, prevailing local time, for a candidate for nomination to a local office (or election to a school board office at a primary) to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-2; IC 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a voter who desires a recount of the votes cast at the primary election concerning a public question to file a verified petition with the circuit court clerk and the Indiana election division. (IC 3-12-12-2)

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (or another "full service" office), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Friday, May 16, 2003

DEADLINE, by noon, prevailing local time, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount of the primary election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2)

Monday, May 19, 2003

First day to issue certificate of election to school board member elected at the primary. (Transferred from Saturday May 17, 2003; IC 3-12-4-9; 3-12-5-2; 3-8-7-5; 20-4-1-26.5(g)) **STATE FORM: CEB-20 (school board)**

DEADLINE for the county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-primary campaign finance report. (Transferred from Sunday, May 18, 2003; IC 3-9-4-14(a)(2)(A))

MAY

Tuesday, May 20, 2003

VOTER REGISTRATION BEGINS: First day after the primary election that an individual may register to vote. (IC 3-7-13-10)

First day for county voter registration office to register certain absent uniform services voters. (IC 3-7-31-14, as added by HEA 1101-2002)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail or deliver a post-election report concerning the primary to the Indiana election division. (IC 3-6-5-17) **STATE FORM: CEB-9**

DEADLINE, by noon, prevailing local time, for a candidate for nomination to a local office (or election to a school board office at a primary) to file a verified cross-petition for a recount of the primary election with the appropriate circuit court clerk. (IC 3-12-6-4)

Properly completed voter registration applications that were received after the close of the last registration period must be processed on this date. (IC 3-7-13-12)

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before May 20, 2001. (IC 3-7-27-6)

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration may adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

Wednesday, May 21, 2003

First day that unused ballots from the primary election may be destroyed. One unused ballot must be retained by the county election board or the Lake and Tippecanoe County boards of elections and registration for the board's records. (IC 3-11-3-31)

Monday, May 26, 2003 MEMORIAL DAY
Indiana election division closed.

Friday, May 30, 2003

DEADLINE for a county voter registration office to provide list of deceased voters whose registration has been canceled based on the state department of health report to county chairmen, upon request. (IC 3-7-28-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

JUNE 2003

Monday, June 2, 2003

County voter registration office prepares a list of disfranchised voters. (Transferred from Saturday, May 31, 2003; IC 3-7-46-8)

Tuesday, June 10, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Monday, June 16, 2003

ABS First day a county election board or the Lake and Tippecanoe County boards of elections and registration must make absentee ballot applications available to all central committees in the county. (Transferred from Sunday, June 15; IC 3-11-4-4)

Last day the proprietor or manager of a residential facility (other than a mental health facility) must retain a list of residents prepared for use by poll takers in the primary election. (IC 3-6-11-7)

Thursday, June 19, 2003

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2003 primary election to the county where the person now resides (or to the Indiana election division if the person has moved to another county of Indiana). (IC 3-7-43-4)

Friday, June 20, 2003

CAN **DEADLINE** to send a notice by first class mail to precinct committeemen concerning a caucus to be held June 30, 2003 by noon to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office in a city or town with a population of at least 3,500. (IC 3-13-1-9(5)) **STATE FORMS: CAN-49 (certificate of selection for local office), CAN-47 (call of caucus) and CAN-48 (declaration)**

CAN **DEADLINE**, by noon, to file with the circuit court clerk or Lake and Tippecanoe County board of elections and registration a copy of the notice sent to precinct committeemen concerning a caucus to be held June 30, 2003 to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office in a city or town with a population of at least 3,500 for which candidates must file a declaration of candidacy with the county election board or a board of elections and registration. (IC 3-13-1-9(6); IC 3-5-4-1) **STATE FORM: CAN-47**

JUNE

Friday, June 27, 2003

CAN DEADLINE, by noon, to file a declaration of candidacy with the circuit court clerk or Lake and Tippecanoe County board of elections and registration for selection by a caucus to be held June 30, 2003 to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office in a city or town with a population of at least 3,500 for which candidates must file a declaration of candidacy with the county election board or a board of elections and registration. *NOTE: A copy of the declaration of candidacy must also be filed with the chairman of the caucus at least 72 hours before the time set for the beginning of the caucus.* (IC 3-13-1-10.5(a); 3-5-4-1). **STATE FORM: CAN-48**

DEADLINE for a local recount commission to complete a recount filed as a result of the primary election. (IC 3-12-6-21.9)

Monday, June 30, 2003

CAN DEADLINE, by noon, prevailing local time, for the Democratic or Republican Party to conduct a political party caucus (or to use another selection procedure authorized by state law) to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office in a city or town with a population of at least 3,500 for which candidates must file a declaration of candidacy with the county election board or a board of elections and registration. (IC 3-13-1-2; IC 3-13-1-7)

CAN DEADLINE, by noon, prevailing local time, to file a petition of nomination to place an independent candidate or a minor party candidate (other than a Libertarian Party candidate) for election to a local office on the 2003 municipal election ballot with the appropriate county voter registration office for verification of the signatures on the petition for candidates who will file their petitions with the county election board for placement on the municipal election ballot. (IC 3-8-6-10) **STATE FORM: CAN-44 (petition)**

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. ((IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. IC 3-7-46-8)

JULY 2003

Tuesday, July 1, 2003

Terms of two members of Indiana election commission expire. (IC 3-6-4.1-3)

Thursday, July 3, 2003

CAN DEADLINE, by noon, prevailing local time, for a certificate of candidate selection to be filed with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration stating that a candidate vacancy existing on a major political party's ticket on the municipal election ballot for a local office resulting from a primary ballot vacancy has been filled. (IC 3-13-1-2; 3-13-1-7(b); 3-13-1-15) **STATE FORM: CAN-49**

JULY

Friday, July 4, 2003

INDEPENDENCE DAY
Indiana election division closed.

Saturday, July 5, 2003

First day that lever voting machines used in the primary election may be unlocked unless requested by the Indiana election division. (IC 3-11-12-35)

Monday, July 7, 2003

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 20 days after the co-directors of the Indiana election division receive notice of the violation; and (2) the violation occurs not later than this date (120 days before the general election). (IC 3-7-11-14)

Tuesday, July 8, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Thursday, July 10, 2003

CFA DEADLINE, by noon prevailing local time, for a candidate whose certificate of candidate selection was filed July 3, 2003 to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Tuesday, July 15, 2003

CAN DEADLINE, by noon, prevailing local time, for a candidate nominated by two or more political parties, or as an independent candidate and as a nominee of at least one political party, to elect which of the nominations the person will accept. The election must be in writing, signed, acknowledged and filed in the office where a declaration of candidacy must be filed under IC 3-8-2 or where a certificate of nomination must be filed. (IC 3-8-7-21)

CAN DEADLINE, by noon, prevailing local time, for a county voter registration office to certify the number of valid signatures on a petition of nomination for an independent candidate or minor party candidate (other than a Libertarian Party candidate) on the municipal election ballot. The county voter registration office must file the petition with the official authorized to place the candidate on the ballot and the county election board or Lake and Tippecanoe County boards of elections and registration for all municipal offices). However, a candidate named in the petition may request that the original petition be returned so that the candidate may file the certified petition with the appropriate official. The petition must be accompanied by each petition candidate's written consent to be placed on the ballot. (IC 3-8-6-10; IC 3-8-6-12) **STATE FORMS: CAN-44 (petition), CAN-45 (consent)**

CAN DEADLINE, by noon, prevailing local time, for a candidate nominated at the primary election, party convention or by petition of nomination to file a notice of withdrawal with the same office where the candidate's certificate of nomination was previously filed. However, a candidate disqualified for some reason, such as moving outside of the election district, may withdraw even after this deadline. (IC 3-8-7-28; IC 3-8-6-13.5) **STATE FORM: CAN-46**

JULY

(Tuesday, July 15, 2003 continued)

CAN DEADLINE, by noon, prevailing local time, to file any other required certificate of nomination for office with the circuit court clerk or Lake County chief deputy. (IC 3-8-7-14) **STATE FORM: None**

CFA Beginning of campaign finance reporting period for a candidate nominated by petition of nomination if the candidate has not previously raised or spent at least \$100. (IC 3-5-2-32.7; 3-9-1-5; 3-9-5-8.2)

Thursday, July 17, 2003

CFA End of campaign finance reporting period for candidate whose certificate of candidate selection to fill a candidate vacancy was filed July 3, 2003. (IC 3-8-1-1.6)

CFA DEADLINE, by noon prevailing local time, for a county election board, or Lake and Tippecanoe County boards of election and registration to determine if a candidate whose certificate of candidate selection was filed July 3, 2003 to fill a vacancy has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6)

Tuesday, July 22, 2003

CFA DEADLINE, by noon, for an independent candidate or a minor party candidate nominated by petition to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Wednesday, July 23, 2003

CAN First day an individual may file a petition of nomination with the county election board or Lake and Tippecanoe County boards of elections and registration as a school board member at the municipal election. (IC 3-8-2-4; 20-4-1-26.4) **STATE FORM: CAN-34**

CFA DEADLINE, by noon, for candidate whose certificate of candidate selection was filed July 3, 2003 to fill a vacancy to file campaign finance report with the county election board. (IC 3-9-5-8.5; IC 3-9-5-7) **STATE FORM: CFA-4**

Tuesday, July 29, 2003

DEADLINE, by noon, for the county election board, or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate who was required to file a petition of nomination by July 15, 2003 has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

CFA End of campaign finance reporting period for a candidate nominated by petition of nomination. (IC 3-5-2-32.7; 3-9-5-8.2)

JULY

Wednesday, July 30, 2003

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

Thursday, July 31, 2003

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

AUGUST 2003

Friday, August 1, 2003

CAN DEADLINE, by noon, prevailing local time, for an individual to file a declaration of candidacy, or a notice of withdrawal of candidacy previously filed, with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to be the nominee of the Democratic, Libertarian, or Republican Party for town office in a town with a population of less than 3,500 that did not conduct a municipal primary in May 2003 or which elects all town officers in general election years. (IC 3-8-5-10.5; 3-8-5-17) **STATE FORMS: CAN-16 (declaration); CAN-46 (withdrawal)**

DEADLINE, by noon, prevailing local time, for a local public question to be certified to a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the municipal election ballot. (IC 3-10-9-3)

DEADLINE, for a county to submit a proposal to establish a voting system purchase cumulative fund to the State Board of Tax Commissioners. (IC 6-1.1-17-16.7; 6-1.1-41-4)

DEADLINE, after noon, for circuit court clerk to certify the list of Democratic, Libertarian, or Republican Party candidates for town office in a town with a population of less than 3,500 to the town clerk-treasurer and release the list to the public. (IC 3-8-5-10.5) **STATE FORM: CAN-17**

AUGUST

Tuesday, August 5, 2003

CFA DEADLINE, by noon, for a candidate nominated by petition of nomination to file a campaign finance report. (IC 3-5-2-32.7; IC 3-9-5-7; IC 3-9-5-8.2) **STATE FORM: CFA-4**

Wednesday, August 6, 2003

CAN First day for a person to file a declaration of intent to be a write-in candidate for a local office with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-2.5; 3-8-2-4) **STATE FORM: CAN-51**

ABS First day a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration may receive an absentee ballot application from a voter (other than an absent uniformed services voter or an overseas voter.) (IC 3-11-4-3)

Tuesday, August 13, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Friday, August 15, 2003

DEADLINE, by noon, prevailing local time, for a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a Democratic, Libertarian, or Republican candidate who filed a declaration of candidacy for a town office which: (1) provides for at least \$5,000 in compensation per year; and (2) serves a town with a population of less than 3,500 which elects some town officials in the 2003 municipal election; has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) (If office provides less than \$5,000 per year compensation the obligation to file is triggered by raising or spending at least \$500.) **STATE FORM: CFA-1**

DEADLINE, by noon prevailing local time, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate whose certificate of candidate selection was filed August 1, 2003 has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

Monday, August 18, 2003

CAN DEADLINE, in a town with less than 3,500 in population that elects some town officers in the 2003 general election, for the Democratic, Libertarian, and Republican town party chairmen to post notices in the town that a town convention of the party must be held to choose between competing candidates in the same party for the same office. (IC 3-8-5-10; 3-8-5-17; 5-14-1.5-5) **STATE FORM: CAN-15**

AUGUST

Wednesday, August 20, 2003

DEADLINE, by noon prevailing local time, for a county chairman of each political party on the municipal election ballot (or an individual filing the petition of nomination for candidates) to file with the county election board or Lake and Tippecanoe County boards of elections and registration a camera-ready copy of the ballot symbol under which the candidates of the political party or the petitioner are to appear on the municipal election ballot. (IC 3-8-7-11(e))

CAN DEADLINE, in a town with less than 3,500 in population that elects some town officers in the 2003 municipal election, for the Democratic, Libertarian, and Republican parties to conduct a town convention of the party to choose between competing candidates in the same party for the same office. (IC 3-8-5-10; 3-8-5-17)

Friday, August 22, 2003

CAN DEADLINE, by noon prevailing local time, for an individual to file a petition of nomination for election to a school board office with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-4; 20-4-1-26.4) **STATE FORM: CAN-34**

CAN DEADLINE, by noon prevailing local time, for an individual to file a notice of withdrawal of a declaration of candidacy for election to a school board office with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. However, a candidate disqualified due to a residence change or a felony conviction may withdraw even after this date. (IC 3-8-2-4; 3-8-2-20; 20-4-1-26.4) **STATE FORM: CAN-24**

DEADLINE, by noon, prevailing local time, for person to file a statement questioning the validity of a certificate of nomination to fill a candidate vacancy or a petition of nomination (other than for a school board office) a county election board, or the Lake and Tippecanoe County boards of elections and registration. (3-8-6-14) **STATE FORM: CAN-1**

Monday, August 25, 2003

CAN DEADLINE, by noon, in a town with less than 3,500 in population that elects town offices for a candidate nominated at a Democratic, Libertarian, and Republican town convention to file a notice of withdrawal with the circuit court clerk or Lake and Tippecanoe County board of elections and registration. (Transferred from Saturday, August 23; IC 3-8-5-14.5; 3-8-5-17) **STATE FORM: CAN-46** *(Note: This withdrawal must be filed no later than 3 days following the adjournment of the town convention so must be filed earlier if the town convention was held and adjourned prior to the August 20 deadline for holding a town convention.)*

Tuesday, August 26, 2003

First day that a proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the general election. (IC 3-6-11-5)

AUGUST

Thursday, August 28, 2003

CAN DEADLINE, by noon, prevailing local time, in a town having a population of less than 3,500 which elects town council members at the 2003 municipal election, for the chairman and secretary of a Democratic, Libertarian, or Republican Party town convention to file a certificate of nomination listing the candidates nominated at the town convention with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-5-13; 3-10-6-12) **STATE FORM: CAN-18**

CAN DEADLINE, by noon, prevailing local time, in a city or a town having a population of 3,500 or more which elects offices at the 2003 municipal election, for the chairman and secretary of the Libertarian Party to file a certificate of nomination listing the candidates nominated with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-5-13; 3-10-6-12) **STATE FORM: CAN-22**

CAN DEADLINE, by noon, prevailing local time, in a town having a population of less than 3,500 which elects town officials at the 2003 municipal election, for the chairman of a political party that submitted a petition of nomination for the election of candidates to town office to file a certificate of candidate selection to fill any candidate vacancy. The certificate must be accompanied by the candidate's consent to the selection. (IC 3-13-1-18)

SEPTEMBER 2003

Monday, September 1, 2003 LABOR DAY
Indiana election division closed.

Tuesday, September 2, 2003

CAN DEADLINE, by noon, prevailing local time, for the state chairman of a political party which has nominated a candidate by petition for a local office (other than an office in town with a population of less than 3,500) to file a certificate of candidate selection with the circuit court clerk or Lake and Tippecanoe County boards of election and registration which names an individual to replace an individual included on the petition of nomination who has ceased to be a candidate. The certificate must be accompanied by the replacement candidate's consent to be placed on the ballot. (Transfer from Monday September 1, 2003; IC 3-8-6-17) **STATE FORMS: CAN-45 and CAN-40**

DEADLINE, for a county voter registration office to send county chairmen a list of deceased persons whose registrations have been canceled based on the state department of health report. (Transferred from Saturday August 30, 2003; IC 3-7-28-12; 3-7-46-6)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Saturday August 30, 2003; IC 3-7-28-13; 3-7-46-9)

County voter registration officer prepares a list of disfranchised voters. (Transferred from Sunday, August 31; IC 3-7-46-8)

SEPTEMBER

Wednesday, September 3, 2003

First day for a county voter registration office to transmit to each major political party county chairman (and on request to other chairmen) memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; IC 3-7-28-3)

Thursday, September 4, 2003

DEADLINE, by noon prevailing local time, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to file copies of the certifications filed by officers of town conventions with a town clerk-treasurer setting forth the nominees certified as being chosen at Democratic, Libertarian, or Republican town conventions in a town with less than 3,500 in population that elects town officers in the 2003 municipal election. (IC 3-8-5-13; 3-8-5-17) **STATE FORM: Copies of CAN-18**

DEADLINE for an error in the certification of candidates for election to an office (other than an office in a town with less than 3,500 in population that elects town officers in the 2003 municipal election) to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(a))

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration that can take affect immediately to administer voter registration within the county. (IC 3-7-12-5)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a candidate nominated by petition who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A))

Friday, September 5, 2003

DEADLINE, by noon, prevailing local time, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to rule on the validity of a petition of nomination (other than for a school board office) or of a certificate of candidate selection. (IC 3-8-6-14; IC 3-13-1-16.5(c))

DEADLINE for a candidate nominated by petition whose petition has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the municipal election to amend the candidate's petition to state that the candidate is either independent or affiliated with a political party that a county election board, or the Lake and Tippecanoe County boards of elections and registration determines to have a name that would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (IC 3-8-6-5.5)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

DEADLINE for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to estimate the number of absentee ballots required in the county for the general election. After the estimate is made, the county election board or Lake and Tippecanoe County boards of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; 3-11-4-14)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or certain independent candidate's chairman. After this date, and until the election, cancellations must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

SEPTEMBER

(Friday, September 5, 2003 continued)

DEADLINE for a county voter registration office to transmit memoranda to each major party chairman (and on request to other chairmen) showing all original registrations and transfers that occurred during the part of the registration period ending September 2, 2003. *See also the "48 hour" reporting requirement on Wednesday, September 3, 2003.* (IC 3-7-28-2; 3-7-28-3)

DEADLINE, by noon prevailing local time, for a county election board or the Lake and Tippecanoe County boards of elections and registration to rule on the validity of a declaration of candidacy for a school board office. (IC 3-8-2-14; 3-8-6-14(e))

Saturday, September 6, 2003

First day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Tuesday, September 9, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Thursday, September 11, 2003

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration, to rule on the validity of any declaration of candidacy, petition of nomination, certificate of nomination by a town convention, or declaration of intent to be a write-in candidate for election to a town office in a town with less than 3,500 in population that elects town officers in the 2003 municipal election. (IC 3-8-5-14.7)

Monday, September 15, 2003

CAN DEADLINE, by noon, prevailing local time, for a person to file a declaration of intent to be a write-in candidate for a local office with a county election board or the Lake and Tippecanoe County boards of elections and registration. The name of a write-in candidate may **not** be placed on the municipal election ballot. (IC 3-8-2-2.5; 3-8-2-4; 3-8-2-6; 3-11-2-11.5) **STATE FORM: CAN-51**

CAN DEADLINE, by noon, prevailing local time, for a write-in candidate to file a notice of withdrawal in the same office where the declaration of intent to be a write-in candidate had previously been filed. (IC 3-8-2-2.7; 3-8-2-4) **STATE FORM: CAN-46**

CFA First day of campaign finance reporting period for a write-in candidate. (IC 3-5-2-32.7; 3-9-5-8.4)

Last day the proprietor or manager of a residential facility (other than a mental health facility) must prepare a list of residents for use by poll takers in the general election. (IC 3-6-11-7)

SEPTEMBER

Thursday, September 18, 2003

DEADLINE, for an error in the certification of candidates for election to a town office in a town with less than 3,500 in population that elects town officers in the 2003 municipal election to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(b))

Saturday, September 20, 2003

DEADLINE, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to deliver municipal election absentee ballots to a circuit court clerk or the Lake County election director. (IC 3-11-4-15)

DEADLINE, for the board of county commissioners to adopt an ordinance scheduling the initial election of town officials in a newly incorporated town to be scheduled for the same date as the November 4, 2003 municipal election. (IC 3-11-4-15; IC 36-5-1-10.1)

Monday, September 22, 2003

CFA DEADLINE, by noon, prevailing local time, for a declared write-in candidate to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Thursday, September 25, 2003

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail municipal election absentee ballots to voters who filed an application with the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration no later than Saturday, September 20. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail municipal election ballots to qualified voters on the same day that the voter's application is received. (IC 3-11-4-18)

Friday, September 26, 2003

DEADLINE, by noon, prevailing local time, for a county election board or the Lake County and Tippecanoe boards of elections and registration to notify each major party county chairman of the number of absentee voter boards, absentee ballot counters, and teams of couriers to be appointed (for a county opting for the central count of absentee ballots) to be appointed in the county. (IC 3-11-10-37; IC 3-11.5-4-22)

Monday, September 29, 2003

DEADLINE, by noon, prevailing local time, for the Indiana election division, a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a write-in candidate has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6)

CFA End of campaign finance reporting period for a write-in candidate. (IC 3-5-2-32.7; 3-9-5-8.4)

Tuesday, September 30, 2003

County voter registration officer prepares a list of disfranchised voters. (IC 3-7-46-8)

OCTOBER 2003

Thursday, October 2, 2003

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

Friday, October 3, 2003

DEADLINE, by noon, for a county political party chairman to make written recommendations for appointments to absentee voter boards, absentee ballot counters, and teams of couriers (for counties opting for central counting of absentee ballots). If a county chairman fails to make a recommendation, then the county election board may appoint any otherwise qualified voter. (IC 3-11-10-37; IC 3-11.5-4-23)

Sunday, October 5, 2003

CAN A candidate vacancy on the ballot occurring on or after this date must be filled by the "late candidate vacancy" procedures in IC 3-13-2. (IC 3-13-2-1) **STATE FORMS: CAN-50 (certification to fill late ballot vacancy for local office); CAN-48 (consent)**

Monday, October 6, 2003

VOTER REGISTRATION ENDS

DEADLINE, at the close of business for a county voter registration office, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the county voter registration office. (IC 3-7-13-10; 3-7-13-11)

ABS First day that a voter may vote an absentee municipal election ballot before an absentee voting board in the office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

DEADLINE, for Secretary of State to request the news media to include a copy of the Voter's Bill of Rights in election coverage or public service announcements. (Transferred from Sunday, October 5, 2003; IC 3-5-8-5)

DEADLINE, at the close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE, for an individual to submit a "mail in" application for voter registration in the county voter registration office, or to have the application postmarked (and later delivered by the United States Postal Service) so that the voter can be registered for the municipal election. (IC 3-7-33-3)

DEADLINE for an individual to return or mail a postcard sent to the voter by the county voter registration office as part of the National Change of Address (NCoA) voter list maintenance program requesting confirmation of a change of address within the county. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being permitted to vote. If the voter does not return the postcard and does not vote at the voter's registration address in either the 2003 municipal election, the 2004 general election, or the 2006 general election, the voter's name will be removed from the rolls at that voter registration address. (IC 3-7-38.2-13(1))

OCTOBER

(Monday, October 6, 2003 continued)

DEADLINE for a county voter registration office to obtain a list of the names and addresses of all voters within the county who may have been disfranchised. (IC 3-7-46-8)

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana election division if the violation occurs after this date and no later than the November 4, 2003 municipal election. (IC 3-7-11-14)

DEADLINE, at the close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to designate at least one special voting polling place in the county that is accessible to voters with disabilities and elderly voters. (IC 3-11-8-6)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to file a report with the Indiana election division identifying any inaccessible polling place and special designated voting poll. (IC 3-11-8-6) **STATE FORM: IEC-6**

CFA DEADLINE, by noon, prevailing local time, for a write-in candidate to file a campaign finance report. (IC 3-9-5-7; 3-9-5-8.4) **STATE FORM: CFA-4**

Tuesday, October 7, 2003

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed after the municipal election. (IC 3-7-33-3; 3-7-14-10; 3-7-16-7; 3-7-18-9; 3-7-20-2)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

Wednesday, October 8, 2003

Last day for a county voter registration office to transmit to each major party county chairman (and on request to other chairmen) memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3)

OCTOBER

Friday, October 10, 2003

CFA End of the pre-municipal election campaign finance reporting period. (IC 3-9-5-6)

Saturday, October 11, 2003

CFA First day of the post-municipal election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the pre-municipal election supplemental campaign finance reporting period for candidates appearing on the 2003 municipal election ballot, and write-in candidates for that election. If a candidate receives a contribution of \$1,000 or more on or after this date, the candidate must file a pre-municipal election supplemental campaign finance report with a county election board, or the Lake and Tippecanoe County boards of elections and registration within 48 hours after receiving the contribution. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Monday, October 13, 2003

Columbus Day- Indiana Election Division closed.

DEADLINE for a county voter registration office to receive a "mail in" registration application with a missing or illegible postmark **if the office is open notwithstanding the Columbus Day state holiday**. The application will permit an otherwise qualified applicant to vote in the municipal election. *If the office of the county voter registration office is closed for this holiday, the deadline to receive a "mail in" registration application with a missing or illegible postmark is transferred to Tuesday, October 14, 2003.* (IC 3-7-33-4)

Tuesday, October 14, 2003

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the municipal election. (IC 3-6-6-10)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

DEADLINE for a county voter registration office to receive a postcard from an individual if the postcard was part of the National Change of Address (NCoA) voter list maintenance program, requested confirmation of a change of address within the county, and the postcard has no postmark, or the postmark is illegible. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being permitted to vote. If the voter does not return the postcard and does not vote at the voter's registration address in the 2003 municipal election, or the 2004 general election, or the 2006 general election, the voter's name will be removed from the voter registration records at that voter registration address. (IC 3-7-38.2-13(1))

OCTOBER

Friday, October 17, 2003

CFA DEADLINE, by noon, prevailing local time, for a candidate's committee with a candidate on the 2002 municipal election ballot, all political action committees, and all regular party committees, to file a **pre-municipal election campaign finance report** with the Indiana Election Division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-4; 3-9-5-7) **STATE FORM: CFA-4**

Saturday, October 18, 2003

DEADLINE for public notice in accordance with IC 5-3-1-4 of the time and place of the public test of ballot card automatic tabulating equipment. (IC 3-11-13-22; 5-3-1-4)

Monday, October 20, 2003

DEADLINE for a county voter registration office to send authorizations to cancel voter registrations to the county voter registration office of the county where a voter formerly resided. (IC 3-7-43-6) **STATE FORM: VRG-14**

Tuesday, October 21, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to have a public test conducted of the automatic tabulating equipment to be used at the general election to tabulate ballot card votes. This test must ascertain whether the machines will correctly count all votes cast for all candidates and on all public questions. (IC 3-11-13-22(a); 3-11-13-23; 3-12-3-8) *NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.* (IC 3-11-13-22(b); 3-11-13-23(b); 3-12-3-8)

First day for each public school and nonpublic school to fulfill the requirement to provide class discussion concerning the system of government, methods of voting, party structures, election laws, and the responsibilities of citizen participation in government and elections. (IC 20-10.1-4-3)

DEADLINE, by noon, to file a statement with a county election board, or the Lake and Tippecanoe County boards of elections and registration questioning the validity of a certificate of candidate selection to fill a late vacancy on the general election ballot. (IC 3-8-1-2; 3-13-2-11) **STATE FORM: CAN-1**

DEADLINE, by noon, to file a statement with a county election board, or the Lake and Tippecanoe County boards of elections and registration questioning the validity of an individual's declaration of intent to be a write-in candidate at the general election. (IC 3-8-1-2; 3-8-2-14) **STATE FORM: CAN-1**

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by unanimous vote of the entire board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13)

Thursday, October 23, 2003

ABS First day that: (1) a confined voter; (2) a voter caring for a confined person at a private residence; or (3) a voter with disabilities whose precinct is not accessible to voters with disabilities; to vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

OCTOBER

Saturday, October 25, 2003

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters in each precinct. The list must contain the full name, address, and identification number of each voter. Upon receiving a written request from a political party chairman or other individual entitled to request the list under IC 3-7-28-5, the county voter registration office must prepare the list for the individual. The office must then furnish two (2) additional copies of the list to the precinct inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-28-4; IC 3-7-28-5; IC 3-7-29-1; IC 3-7-29-2)

ABS Unless a county election board (or a town election board acting under IC 3-10-7) adopts a resolution by the unanimous vote of the board's entire membership stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution, the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting to a minimum of four (4) hours on this date. (IC 3-11-10-26)

DEADLINE, for a county voter registration office to process voter registration applications executed in another county and forwarded to the county of the voter's residence by the other county's voter registration office. (IC 3-7-34-13)

ABS DEADLINE, for a county voter registration office to receive an absentee registration application from an absent uniformed services voter or an overseas voter for processing before the municipal election. (IC 3-7-36-10)

DEADLINE, for a county voter registration office to receive an application for voter registration from a discharged absent uniformed services voter, whose government movement orders requires the voter to move following the close of voter registration for processing before the municipal election. This registration procedure also applies to the spouse or dependent of the voter. (IC 3-7-36-11, as amended by HEA 1101-2002)

DEADLINE, for a county voter registration office to receive an application for reinstatement of voter registration from an honorably discharged absent uniformed services voter, whose registration had been cancelled while absent, for processing before the municipal election. (IC 3-7-36-11)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of the offices to be filled at the municipal election; the text of any public question to be placed on the ballot; the date of the municipal election; and the hours during which the polls will be open. (IC 3-10-2-2; 3-10-3-1; 5-3-1-2) **STATE FORM: CAN-39**

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to file a copy of the notice of the municipal election with the Indiana election division and in the minutes of the board. (IC 3-10-2-2) **STATE FORM: CAN-39**

DEADLINE for the Lake County board of elections and registration to duplicate and distribute copies of the official sample ballots and cause the ballots to be posted in schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-18)

OCTOBER

(Saturday, October 25, 2003 continued)

DEADLINE for a voter with disabilities to submit an application to the county election board or the Lake and Tippecanoe County boards of elections and registration to be assigned to a special voting poll. (IC 3-11-8-6)

DEADLINE for the board of county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct, including the location of each special voting poll for disabled voters. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, in a county using a ballot card voting system at the municipal election, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate the central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, in a county having a population of at least 250,000, for the judge of the circuit court to order the board of county commissioners or the Mayor of Indianapolis to provide a suitable room for the canvassing of votes (other than a room in the county courthouse). (IC 3-12-4-7)

Monday, October 27, 2003

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter (other than a voter who: (1) is a confined voter or a voter caring for a confined person; and (2) requests that the absentee ballots be delivered to the applicant by an absentee voter board). (IC 3-11-4-3(a)(3))

ABS DEADLINE, by 10 p.m., Indianapolis time, for the Marion County circuit court clerk to receive a mailed absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available for inspection. (IC 3-6-5-14)

Tuesday, October 28, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to file with the Indiana election division a certificate stating that the test of automatic tabulating equipment to be used to count ballot cards at the municipal election has been conducted. (IC 3-11-13-22(a)) **STATE FORM: IEC-10**

DEADLINE, by noon, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to resolve any question concerning the validity of an individual's selection as a candidate to fill a late vacancy on the municipal election ballot. (IC 3-8-1-2; 3-13-2-11)

DEADLINE, by noon, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to resolve a question concerning the validity of an individual's declaration of intent to be a write-in candidate at the municipal election. (IC 3-8-1-2; 3-8-2-14)

OCTOBER

(Tuesday, October 28, 2003 continued)

DEADLINE for a write-in candidate whose declaration has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the municipal election to amend the candidate's declaration to state that the candidate is either independent or affiliated with a political party that a county election board, or the Lake and Tippecanoe County boards of elections and registration determines to have a name that would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (IC 3-8-2-12.5)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive a certificate of death for a candidate and to order the use of pasters to cover the candidate's name on the ballot, or the printing of new ballots. If the board unanimously finds good cause to believe that the candidate has died, no certificate of death is necessary. (IC 3-11-3-29.5)

Thursday, October 30, 2003

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

DEADLINE, by noon, if a candidate vacancy is filled, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to reprint ballots or print pasters with the successor candidate's name. (IC 3-11-3-29.5)

ABS DEADLINE, by 10 p.m., Indianapolis time, for the Marion County circuit court clerk to receive a hand delivered or facsimile transmitted absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

Friday, October 31, 2003

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a training session for absentee voter board members. (IC 3-11-10-39)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2)

DEADLINE for each county sheriff to provide a quarterly report to the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

NOVEMBER 2003

Saturday, November 1, 2003

ABS Unless a county election board (or a town election board acting under IC 3-10-7) adopts a resolution by the unanimous vote of the board's entire membership stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution, the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-26 and IC 3-11-10-26.5)

DEADLINE for the board of county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The county election board or Lake and Tippecanoe County boards of elections and registration may change a polling place after this date if it is dangerous or impossible to use the polling place. (IC 3-11-8-3.2)

First day a precinct inspector or other authorized member of the precinct election board may pick up ballots and other election supplies for the inspector's precinct. (IC 3-11-3-10)

Sunday, November 2, 2003

CFA 6 a.m., end of pre-municipal election supplemental campaign finance reporting period. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board may pick up ballots and other election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE in an absentee ballot central count county for the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to provide a certificate to inspectors stating the names of voters whose absentee ballots have been received by the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11.5-4-1)

Monday, November 3, 2003

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(a)(2))

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

ABS DEADLINE, for a confined voter, a voter caring for a confined person, or a voter with disabilities whose precinct is not accessible to the voter to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

NOVEMBER

(Monday, November 3, 2003 continued)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in Indiana not more than 30 days before the municipal election, to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7) **STATE FORM: VRG-4/12**

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using "lever" voting machines or computerized electronic voting systems, the precinct election board may meet at the polling place to open sample ballot packages and verify that the voting system is correctly labeled, set, adjusted, and in order. (IC 3-11-11-1.8; 3-11-12-22; 3-11-12-23; 3-11-13-6; 3-11-14-14)

Last day, in a county using a ballot card voting system, the county election board or Lake and Tippecanoe County boards of elections may provide a mandatory training session for inspectors and judges. (IC 3-11-13-4)

TUESDAY, NOVEMBER 4, 2003 MUNICIPAL ELECTION DAY (IC 3-10-6-5)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; 3-11-12-24; 3-11-13-27; 3-11-14-16)

In a county using voting machines, the members of a county election board must be in the election board office from **5 a.m. to 6 p.m.** on municipal election day. They must deliver emergency ballots and other supplies if a voting machine malfunctions. (IC 3-11-12-26)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

DEADLINE, by noon, in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards elections and registration (or their agent) to visit the appropriate post office to accept delivery of absentee ballots. (IC 3-11.5-4-7)

DEADLINE, by noon for certain absent uniform service voters, not previously registered, to register and vote by absentee ballot at the office of the circuit court clerk. (IC 3-7-36-14, as added HEA 1101-2002)

The circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. (IC 3-11-10-11)

The term of a precinct judge, poll clerk, or sheriff appointed to serve in the precinct office for only the first part of election day expires at NOON and the term of the person appointed to replace the precinct official begins and continues through election day. (IC 3-6-6-10; 3-6-6-11)

DEADLINE, by 3 p.m., in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration (or their agent) to deliver a certificate to each precinct setting forth the absentee ballots received by noon of election day. (IC 3-11.5-4-8)

NOVEMBER

(Tuesday, November 4, 2003 continued)

In counties which are not absentee ballot central count counties, the county election board must deliver all absentee ballots to the appropriate polling place. The absentee ballots must be delivered in sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in an absentee ballot central count county, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

In counties using a ballot card voting system where votes are tabulated at a central location, all ballot cards must be sealed and delivered to the designated location immediately after the polls are closed and the number of ballot cards verified. (IC 3-12-3-1; 3-12-3-2)

In counties using paper ballots only, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration certification of the vote count and other election materials. (IC 3-12-2.5-5; 3-12-3-10; 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration completes the canvass of the precinct. (IC 3-6-6-37)

Wednesday, November 5, 2003

DEADLINE, 11 a.m. in a county using "lever" voting machines, for each precinct inspector to return voting machine keys to the county auditor. The auditor must secure the keys and not permit the keys to be taken or the voting machines to be unlocked until January 3, 2004, unless ordered by a court or requested by the Indiana election division. (IC 3-11-12-34; 3-11-12-35)

DEADLINE for a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a write-in candidate who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A))

Effective date for an order adopted on or after September 5, 2003, by the board of commissioners of a county with a population of less than 125,000 to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

Monday, November 10, 2003

DEADLINE, by noon, after the county election board or Lake and Tippecanoe County boards of elections and registration has certified the results of the municipal election, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration directors to furnish to each political party county chairman a copy of the certified municipal election results canvassed by the board. (IC 3-12-4-12)

NOVEMBER

Tuesday, November 11, 2003 **VETERANS' DAY**
Indiana election division closed

Wednesday, November 12, 2003

DEADLINE, by noon, prevailing local time, for a candidate for election to a local office at the municipal election to file a verified petition for a recount or contest of the municipal election with the appropriate circuit court clerk. (Transferred from Tuesday, November 11, 2003) *See also Friday, November 14 deadline for a county chairman to file a petition.* (IC 3-12-6-1; 3-12-6-2; 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a candidate for election to a school board office at the municipal election to file a verified petition for a recount or contest of the municipal election with the appropriate circuit court clerk. (Transferred from Tuesday, November 11, 2003) (IC 3-12-6-1; 3-12-6-2; 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a voter who desires a recount of the votes cast at the municipal election concerning a public question to file a verified petition with the circuit court clerk (or Lake and Tippecanoe County boards of elections and registration) and the Indiana election division. (Transferred from Tuesday, November 11, 2003) (IC 3-12-12-2)

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (or another "full service" office), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (Transferred from Tuesday, November 11, 2003) (IC 3-7-48-9)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (Transferred from Tuesday, November 11, 2003) (IC 3-7-46-4)

Friday, November 14, 2003

DEADLINE, by noon, prevailing local time, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount of the municipal election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2)

DEADLINE, by noon, prevailing local time, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. *NOTE: This deadline does not apply to the correction of a certification resulting from a petition filed for a recount of the election.* (IC 3-12-5-14)

NOVEMBER

Monday, November 17, 2003

DEADLINE for a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-municipal election campaign finance report. (Transferred from Sunday, November 16, 2003; IC 3-9-4-14(a)(2)(A))

First day, after noon, prevailing local time, for the issuance of a certificate of election to a school board office or to a local office (other than city or town judge). (IC 3-12-5-2; 3-12-5-14; 3-12-5-16)
STATE FORMS: CEB-21 (school board member), CEB-27 (mayor), CEB-28 (city common council), CEB-29 (city-county council), CEB-30 (city clerk), CEB-31 (city clerk-treasurer), CEB-32 (town clerk-treasurer), CEB-33 (town council)

First day that unused paper ballots from the municipal election may be destroyed. One unused ballot must be retained in the records of the county election board or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-3-31)

Tuesday, November 18, 2003

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail or deliver a post-election report concerning the municipal election to the Indiana election division. (IC 3-6-5-17) **STATE FORM: CEB-9**

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration may adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

INDIANA GENERAL ASSEMBLY convenes for “organizational day.” (IC 2-2.1-1-3)

Friday, November 21, 2003

ABS First day for a county election board or the Lake and Tippecanoe County boards of elections and registration to make blank absentee ballot applications available to absent uniformed services voters and overseas voters for municipal elections in 2004. (IC 3-11-4-6; 3-11-4-8)

Monday, November 24, 2003

DEADLINE, by noon, for a voter to bring a civil action to require a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. *NOTE: This deadline does not apply to the correction of a certification resulting from a petition filed for a recount of the election.* (Transferred from Sunday, November 23, 2003; IC 3-12-5-15)

Thursday, November 27, 2003 THANKSGIVING DAY

Friday, November 26, 2003 LINCOLN’S BIRTHDAY
Indiana election division closed.

Sunday, November 30, 2003

First day, beginning at noon, of the terms of the town council members and a town clerk-treasurer in a newly incorporated town. (IC 36-5-2-3)

DECEMBER 2003

Monday, December 1, 2003

VOTER REGISTRATION BEGINS

First day after the municipal election that an individual may register to vote. (IC 3-7-13-10)

First day for county voter registration office to register certain absent uniform services voters. (IC 3-7-31-14, as added by HEA 1101-2002)

DEADLINE for a county voter registration office to provide list of deceased voters whose registration has been canceled based on the state department of health report to county chairmen, upon request. (Transferred from Sunday, November 30, 2003; IC 3-7-28-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, November 30, 2003; IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (Transferred from Sunday, November 30, 2003; IC 3-7-46-8)

Properly completed voter registration applications that were received after the close of the last registration period must be processed on this date. (IC 3-7-13-12)

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before December 1, 2001. (IC 3-7-27-6)

First day that a county election board, or the Lake and Tippecanoe County boards of elections and registration is not required to retain campaign finance reports filed in those offices for elections in 1999 and previous years. (IC 3-9-4-6)

Deadline, by noon, for the state chairman of a major political party to certify to the Indiana Election Division: 1) the number of state convention delegates to be elected in 2004 in each county; 2) whether delegates are to be elected from districts or at large in each county; and 3) if a county is to elect delegates, the number of districts in each county. (Transferred from November 30, 2003; IC 3-8-4-3)

Tuesday, December 9, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Sunday, December 14, 2003

Last day that the proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the general election. (IC 3-6-11-7)

DECEMBER

Monday, December 22, 2003

DEADLINE for a local recount commission to complete a recount for a local office or a school board office. (Transferred from Saturday, December 20, 2003) (IC 3-12-6-21.9)

Thursday, December 25, 2003 CHRISTMAS DAY

Friday, December 26, 2003 WASHINGTON'S BIRTHDAY
Indiana election division closed.

Tuesday, December 30, 2003

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

Wednesday, December 31, 2003

CFA End of annual campaign finance reporting period and post-election campaign finance reporting periods for 2003. (IC 3-9-5-10)

DEADLINE, by noon for county committees of a major political party to establish state convention delegate districts and file description of districts with county election board. (IC 3-8-4-3)

DEADLINE for a town council in a town which elects its town officials in the 2003 municipal election to determine which incumbent "at large" town council members will serve an additional four year term as "holdover" members under Article 15, Section 3 of the Constitution of the State of Indiana when fewer "at large" members were elected in November 2003 than the number of at large town council seats to be filled. (IC 3-13-9-5.6)

DEADLINE, if the co-directors of the Indiana election division choose to submit a list of the names and addresses of voters with rural route addresses to the United States Postal Service. (IC 3-7-40-4)

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2003 municipal election to the county where the person now resides (or to the Indiana election division if the person has moved outside of Indiana). (IC 3-7-43-4)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

A resolution adopted by a town with a population of less than 500 to establish a town election board in 2003 expires. (IC 3-10-7-5.5)

A resolution adopted by a county election board to omit the appointment of poll clerks and sheriffs in certain precincts expires. (IC 3-6-6-38, as added by HEA 1101-2002)

Provisional ballot law applies to all elections held after this date. (IC 3-11.7-1-1)

NOTE: The dates for observing state holidays in 2004 are subject to confirmation by the Governor's office. The designation of state holidays by the governor traditionally occurs during the summer of the preceding year.

JANUARY 2004

Thursday, January 1, 2004 NEW YEAR'S DAY
Indiana election division closed.

CFA Beginning of 2004 campaign finance reporting periods. (IC 3-9-5-10)

First day a major party candidate wishing to be placed on the primary election ballot as a candidate for United States Senator or Governor may file a petition for ballot placement with a county voter registration office for verification of signatures. (IC 3-8-2-8; IC 3-8-2-10)

First day a major party candidate wishing to be placed on the primary election ballot as a candidate for President of the United States may file a petition for ballot placement with a county voter registration office for verification of signatures. (IC 3-8-3-4)

First day for a town council in a town with a population of 3,500 or more, to adopt an ordinance to provide for the election of all town officials to one year terms in the 2007 municipal election so that all future town officials will be elected in the general election conducted in 2008 and every four years after that date, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.6)

First day for a town council in a town with a population of less than 3,500 to adopt an ordinance abolishing town legislative body district. (IC 36-5-2-4.1)

Beginning at noon, first day of term for an individual elected as mayor of a city in 2003. (IC 36-4-5-2; IC 36-3-3-2)

Beginning at noon, first day of term for an individual elected as judge of a city court in 2003. (IC 33-10.1-3-1.1)

Beginning at noon, first day of term for an individual elected as a city clerk in 2003. (IC 36-4-10-2)

Beginning at noon, first day of term for an individual elected as a city-county council member in 2003. (IC 36-3-4-2)

Beginning at noon, first day of term for an individual elected as a city common council member in 2003. (IC 36-4-6-2)

Beginning at noon, first day of term for an individual elected as member of a town council in 2003. (IC 36-5-2-3)

Beginning at noon, first day of term for an individual elected as a town clerk-treasurer in 2003. (IC 36-5-6-3)

Beginning at noon, first day of term for an individual elected as a judge of a town court in 2003. (IC 33-10.1-3-1.1)

JANUARY 2004

Friday, January 2, 2004

CAN First day a minor party candidate (other than a Libertarian Party candidate) or an independent candidate wishing to be placed on the 2004 general election ballot may file a petition of nomination with a county voter registration office for verification of signatures. (Transferred from Thursday, January 1, 2004; IC 3-8-6-10)

CAN First day a Democratic Party, Libertarian Party, or Republican Party candidate may file a declaration of candidacy for town council in a town that elects town council members in 2004. (Transferred from January 1, 2004; IC 3-8-5-10.5; 3-8-5-17)

Monday, January 5, 2004

First day that lever voting machines used in the 2003 general election may be unlocked, unless requested by the Indiana election division. (IC 3-11-12-35)

A person may a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 30 days after the co-directors of the Indiana election division receive notice of the violation; and (3) the violation occurs not later than this date (120 days before the primary election). (IC 3-7-11-14)

Monday, January 12, 2004

DEADLINE for the Indiana general assembly to reconvene for the 2004 regular session. (IC 2-2.1-1-2(d))

Tuesday, January 13, 2004

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Thursday , January 15, 2004

First day a county election board or the Lake and Tippecanoe County boards of elections and registration must furnish absentee ballot applications to all political party central committees in the county. (IC 3-11-4-4)

Monday, January 19, 2004 MARTIN LUTHER KING, JR. DAY
Indiana election division closed.

JANUARY 2004

Wednesday, January 21, 2004

CFA DEADLINE, by noon, prevailing local time, for all candidate committees, all legislative caucus committees, and all political action committees to file the **2003 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-10) **STATE FORM: CFA-4**

CAN First day an individual may file with the secretary of state a petition for placement on the 2004 primary election ballot as a major party candidate for President of the United States following certification of the petition signatures by county voter registration offices. The declaration of candidacy must accompany the petition. (IC 3-8-3-1) **STATE FORM: CAN-8 (petition), CAN-7 (declaration of candidacy)**

CAN First day an individual may file with the secretary of state a petition for placement on the 2004 primary election ballot as a major party candidate for United States Senator or Governor following certification of the petition signatures by county voter registration offices. The declaration of candidacy must accompany the petition. (IC 3-8-2-8) **STATE FORM: CAN-4 (petition), CAN-2 (declaration of candidacy)**

(Note: Although IC 3-8-2-5 requires a declaration of candidacy for these offices to be filed with the secretary of state, IC 3-8-2-11 provides that a declaration is not valid unless received in the office of the election division (a division of the office of secretary of state). IC 3-8-2-11 also states that a declaration of candidacy sent by mail is considered "filed" when received in the office of the election division.)

CAN First day an individual may file a declaration of candidacy with the secretary of state as a major party candidate for nomination to a federal office, a state office, a state legislative office, or a judicial office by a major political party at the 2004 primary election. (IC 3-8-2-4; 3-8-2-5) **STATE FORM: CAN-2**

CAN First day an individual may file with the election division a declaration of candidacy for election to the Allen County superior court at the 2004 general election. (IC 3-8-2-4; IC 33-5-5.1-29) **STATE FORM: CAN-41**

CAN First day an individual may file with the election division a declaration of candidacy for election to the Vanderburgh County superior court at the 2004 general election. (IC 3-8-2-4; IC 33-5-43.2-1) **STATE FORM: CAN-41**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination as a major party candidate to a local office (other than a judicial office) at the 2004 primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-2**

JANUARY 2004

Friday, January 30, 2004

DEADLINE, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to review its campaign finance records to determine if a committee is subject to the administrative dissolution procedure. (IC 3-9-1-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

NOTE: Only selected dates after January 2004 are included in this edition of the calendar.

FEBRUARY 2004

Monday, February 2, 2004

DEADLINE, by noon, for each county voter registration office to file with the Indiana election division a report including a statement of the number of voters in each precinct in the county, as of December 31, 2003, any revisions to the county's NVRA implementation plan, and other data prescribed by the division. (IC 3-7-12-28)

DEADLINE for an individual elected to a city or town office in the 2003 municipal election to take and file the individual's oath of office. (IC 5-4-1-1.2)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and had been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

Friday, February 20, 2004

CAN DEADLINE by noon, prevailing local time, for an individual to file a declaration of candidacy with the election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration for nomination by a major political party at the 2004 primary election. If the declaration is required to be filed with a county office, this declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-2**

MARCH 2004

Monday, March 1, 2004

CFA DEADLINE, by noon, prevailing local time, for all **regular party committees** to file the **2003 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-10) **STATE FORM: CFA-4**

PRIMARY ELECTION DAY- MAY 4, 2004

GENERAL ELECTION DAY- NOVEMBER 2, 2004